Round Rock Christian Academy
Board of Directors Meeting
August 19, 2021

Directors Present

Kenneth Plunk
Alexis Michael
Todd Whitley
Susan Oglesbee
Barry Haag
Clint Sonnier
Bonnie Sells

Absent

Russ Agosta

Staff Present

Becky Blauser
Julie Grosser

Kenneth Plunk opened us in prayer at 5:11 pm. Kenneth Plunk motioned that the Board agenda be approved, Clint Sonnier seconded the motion, all were in favor and the motion was passed. The Board members read through the minutes from the last meeting, Alexis Michael motioned for the minutes to be approved, Barry Haag seconded the motion, all were in favor, and the minutes were approved.

Todd Whitley led a discussion about officer positions and asked Board members to send him any suggestions they may have of new members to be vetted.

Financials

Barry Haag presented the Board Financials as of July 31. The audit firm is in the process of auditing all the last school year's financials. The Income Statement shows one month so it's hard to see trends. Tuition is off $87,000, but that is driven through the budget being prepared with people on certain payment plans, so nothing too alarming. Registration fees are ahead $4,000 and New Student Fees are ahead as well. Summer programs is ahead of budget but a lot of that is prepaid as well. The summer program spans over June and July, so we will see those items across both budgets.

Expense wise, personnel expense is up $20K over budget, curriculum expense is a little ahead of budget, and the same for classroom expenses. Expenses are up $54K over budget, but nothing alarming. Balance sheet wise, we have $2.3 million in the bank. The finalized budget will be presented in September, and the actuals will be much closer.

Todd would like to fulfill his last year on the Board not as the President. He would like to assist someone who would like to step into the President's role and would like to start at the next meeting in September.

Head of School Report

Enrollment is hopping, and if we had the classroom space, we could have filled an additional first grade classroom. We are currently at 612 students. We made the decision to not offer virtual school unless there was a medical reason. Some people have recently withdrawn (temporarily). We have a lot of new teachers, some were more part-time last year, but are now taking on a more full-time role.

During in-service, our teachers did a lot of training. We went over the ViewSonic interactive boards and reviewed a lot of topics to help the teachers. We also did a Biblical Worldview training from the Colson Center which helps our teachers include a biblical worldview even more naturally.

Covid protocols are similar to last year, and masks are optional. We had about 8 families that wanted RRCA to make masks mandatory. We are no longer required to do contact tracing, and we did have to close a PK class because one child had COVID. Students can come back to school on Monday if the students are not positive.

Our caterer quit on the first day of school and we did find a local caterer that we are currently meeting with. They plan to start September 7. We are looking at online websites for collecting the lunch orders. We used RRISD funds to obtain STEM kits that will be used in MS and HS STEM classes. We have offered a math lab and tabletop game design, both as new electives.

New Business: Board Member Criteria

In the past, PST has sent a representative each year who is only on the Board for one year. Most Board members have to meet with the Executive Committee to be approved. We want to make sure that PST representation has been vetted and voted on through the Executive Committee. There won't be any automatic Board member from the PST without the Board member being approved. We want to make sure that parents that are on the Board are above reproach. The position is normally filled by an elected PST officer. Barry Haag suggested that perhaps the position could be an observer role instead of a voting Board member. After some discussion and agreement that this was the best option, Barry Haag made the motion to remove the automatic Board position that is filled by a PST representative. Kenneth Plunk seconded the motion, all were in favor, and the motion was so approved.

Several Board members will have fulfilled their duty and this is their final year on the Board (Kenneth Plunk and Susan Oglesbee). If you come across good potential Board members, please send their name to Becky or Todd. We would like them to come on board earlier in the year, instead of waiting until June. Currently, we only have 2 parents on the Board, and probably want no more than one more RRCA parent. A community educator and a community pastor would also be great additions to our Board.

We are waiting on the audit to finish and then will meet with the bank about next building steps.

In other news, Central is having a Mother's Day Out next year and we will probably eliminate our Preschool 3s class next year.

During August, we are able to start our reimbursements for the EANS funds. We will be reimbursed $100,000 to $120,000. We ordered a tent and more outdoor picnic tables. We hope to get more money in the next round of funding. The items will belong to the State of Texas, but they will probably never ask for the items. All of the funds are for private schools only. We have ordered outdoor benches, more student desks, and more Chromebooks. We did order a sample Surface Pro for teacher to manipulate the Viewboards from the back of the room. Any items that we can buy to take out of our regular budget, can free up funds for the building. Our next Board meeting will be September 16.

Kenneth Plunk made a motion to adjourn, Susan Oglesbee seconded the motion, all were in favor and the meeting was adjourned at 6:24 pm.

ONCE Approved

Respectfully submitted,

Bonnie Sells

Ms. Bonnie Sells
Round Rock Christian Academy
Secretary, Board of Directors