Round Rock Christian Academy
Board of Directors Meeting
August 24, 2022

Directors Present
David Fenwick
Todd Whitley
Alexis Michael
Russ Agosta (zoom)
Allan Keith
Clint Sonnier
Barry Haag

Absent
Susan Oglesbee

Staff Present

Becky Blauser
Julie Grosser

The meeting was called to order at 5:05 pm. David Fenwick opened the meeting with prayer. David Fenwick motioned for the Board agenda to be approved, Clint Sonnier seconded the motion, all were in favor, and the agenda was approved. Todd Whitley motioned for the Board minutes to be approved, David Fenwick seconded, all were in favor and the minutes were approved.

Financial Report

Clint Sonnier was going to serve in the Treasurer role, but he currently has too much on his plate. Russ Agosta has agreed to serve as the joint Secretary/Treasurer for the rest of this year. Alexis Michael started with the Balance sheets, which show a strong cash position of a little over $3 million. Most of the assets are centered around the building. The biggest liability is still the land note. On the Profit & Loss statement, total income line, we are ahead of budget in MTD as well as YTD. Part of this is because we have more students than anticipated. It was noted that line 41150, contributed revenue, shows the Staff Campaign pledge, and it is nice to see the buy in from the teachers. On the next page, we are still below budget on Personnel expenses. The net ordinary income is still ahead of budget by $200,000.

Becky Blauser provided the budget that was approved in January, and also attached the updated budget in the second column. There are not a lot of changes, with the biggest change in revenue in lunch income, there is no longer any income or expenses there. This service is now all handled by the caterer. Salaries and wages have increased, since we gave teachers a bigger bump in salary. The salaries line fluctuates, depending on possibly losing a teacher with less experience and potentially filling a spot with a more experienced person. This budget reflects assuming all positions are filled. There is more in the staff tuition discounts line, because we hired several new teachers who have multiple children.

Facility expenses, line 72600, went down because we were budgeting the whole mortgage and interest in that line. The upcoming gym down payment will come off the Balance Sheet.

Clint Sonnier motioned that the revised budget be approved, Todd Whitley seconded the motion, all were in favor of the revised budget, and it was approved.

We received a Term Commitment letter from Independent Bank to construct the gym and cafeteria for $6,966,000 loan with a 10 year loan note. We will have 24 months to draw funds for the gym build. They offered a 6.75% fixed rate for 5 years, with repricing at 5 years. We can use the depreciation each year and put it towards a principal reduction to help pay off the loan early. After 24 months, we would pay $500,000, and then at 4 years, we pay another $500,000. The timeline to close the loan will be 30-45 days depending on the appraisal, and that is happening tomorrow. The final construction bid had a guaranteed maximum price with a 7% contingency fund, and they are thinking of a December timeframe for breaking ground. With soft costs, the total will be $8.15 million. The Site Permit has been sent to the city and development documents to TCEQ. Once we close on the loan, we will need to have the portables moved.

David Fenwick made the motion to approve the Resolution to Borrow funds for the new gymnasium and authorize Becky Blauser and Barry Haag to sign the Resolution to Borrow. Alexis Michael seconded the motion, all were in favor, and the motion was approved. We want to have a groundbreaking ceremony after we get the loan closed.

The next agenda item is a Bylaws Revision, section 4.9: We want to add a provision that no more than 25% of Board seats should be held by current parents. This helps keep the Board more neutral when it comes to making decisions that affect school families. We also want to make sure we aren't limiting our opportunities to other parents who would be good, independent thinkers. Our Board has become healthier because we have added outside people. Sometimes the Board can help Administration by making unpopular decisions. It was agreed that the majority of the School Board members should not be current parents. Todd Whitley made a motion that no more than one-third of the Board positions (rounded down) will be comprised of current parents. Alexis Michael seconded the motion, all were in favor, and the motion was approved.

Head of School Report

Every year we are required to report to ACSI with updates on our recommended improvements. Those are included in the Head of School Report.

We had two separate Grandparents Day Chapels to split up the number of guests on campus at one time. Both chapels were filled with students and grandparents. Our high school students will attend a presentation on Christian Sexuality and Ethics. We are not allowing students to opt out. On October 5, we are taking the high school kids to Camp Tejas to do teambuilding with their Discipleship groups.

The AP Test Scores comparison chart is included in the Head of School report, which shows how many students scored a 3 or higher. Sometimes kids take AP tests to get out of taking final exams, which brings down our overall scores.

Next Tuesday is College Night for Juniors. We have the SAT on campus next week. Kiera Dixon was named to the top 12 Debaters in the nation. She is the top female debater in the state of Texas. Homecoming is this week with Spirit Week. The Varsity volleyball team is doing well, and the 8th grade volleyball team is undefeated.

The Bank does not require a bond which potentially saves us about $65,000. If we can afford to finish the ceiling in the new gym, the Board agreed that it is okay to finish the ceiling to look nicer.

Alexis motioned that Russ Agosta be nominated and accepted to the position of Secretary/Treasurer, Todd Whitely seconded the motion, all were in favor, and Russ Agosta was nominated to the position of Secretary/Treasurer. Russ is scheduled to roll off the Board in June, 2023, and Susan Oglesbee is scheduled to roll off at that time as well. The Board needs to be thinking about Board candidates and pass names along to Becky. The Executive Committee will then get with Becky to discuss the nominations. It would be great to bring some on some new members during this school year.

David Fenwick motioned for the meeting to be adjourned, Russ Agosta seconded the motion, all were in favor and the meeting was adjourned at 6:22 pm.

Respectfully submitted,

Mr. Russ Agosta
Round Rock Christian Academy
Secretary, Board of Directors