

RRCA Self Evaluation Board Questionnaire

Questions should be answered by all board members. When completed individually the results of Sections A, B and C should be compiled, shared and discussed by the whole board to determine an average group answer to each question and an overall group section rating. Section D should be answered by board members alone and not shared with the group. Sections A, B, and C should also be completed by the Executive Director.

Section E should be completed to provide feedback to the Chair of the Board.

Rating Scale is: 1 – Strongly Disagree 2 – Disagree 3 - Maybe or Not Sure 4 – Agree 5 – Strong Agree

A. How well has the board done its job?

1. Our Organization has a 3 to 5 year strategic plan or a set of clear long range goals and priorities.	1	2	3	4	5
2. The board's meeting agenda clearly reflects our strategic plan or priorities.	1	2	3	4	5
3. The board has ensured that the organization also has a one year operational or business plan.	1	2	3	4	5
4. The board gives direction to HOS on how to achieve the goals primarily by setting or referring to policies.	1	2	3	4	5
5. The board ensures that the organization's accomplishments and challenges are communicated to the members and stakeholders.	1	2	3	4	5
6. The Board has ensured that stakeholders have received reports on how the organization has used its resources.	1	2	3	4	5
Total					

B. How well has the board conducted itself?

1. Board members are aware of what is expected of them.	1	2	3	4	5
2. The agenda of board meetings is well planned so that we are able to get through all necessary board business.	1	2	3	4	5
3. Board members come to meetings prepared.	1	2	3	4	5
4. We receive written reports to the board in advance of our meetings.	1	2	3	4	5
5. We do a good job of encouraging and dealing with different points of view.	1	2	3	4	5
6. All board members participate in important board discussions.	1	2	3	4	5
7. We all support the decisions we make.	1	2	3	4	5
8. The board has taken responsibility for recruiting new board members.	1	2	3	4	5
9. The board has a plan for further board development.	1	2	3	4	5
10. Our board meetings are always interesting.	1	2	3	4	5
11. Our board meetings are frequently fun.	1	2	3	4	5
Total					

C. Board Relationship with Head of School

1. There is a clear understanding of where the board's role ends and the Head of School's role begins.	1	2	3	4	5
2. There is healthy two way communication between the board and the Head of School.	1	2	3	4	5
3. The board trusts the judgement of the Head of School.	1	2	3	4	5
4. The board has developed formal criteria and a process for evaluation the Head of School.	1	2	3	4	5
5. The board has formally evaluated the Head of School as set in Board Policy.	1	2	3	4	5
6. The board evaluates the Head of School primarily on the accomplishment of the organization's strategic goals and priorities and adherence to policy.	1	2	3	4	5
7. The board provides feedback to the Head of School on a regular basis.	1	2	3	4	5
8. The board ensures that the Head of School is able to take advantage of professional development opportunities.	1	2	3	4	5
Total					

D. Performance of Individual Board Members (not to be shared)

1. I am aware of what is expected of me as a board member.	1	2	3	4	5
2. I have a good record of meeting attendance.	1	2	3	4	5
3. I have read the minutes, reports and other materials in advance of our board meetings.	1	2	3	4	5
4. I am familiar with the organization's by-laws and governing policies.	1	2	3	4	5

5. I frequently encourage other board members to express their opinions at board meetings.	1	2	3	4	5
6. I am encouraged by other board members to express my opinions at board meetings.	1	2	3	4	5
7. I am a good listener at board meetings.	1	2	3	4	5
8. I follow through on things I have said I would do.	1	2	3	4	5
9. I maintain the confidentiality of all board decisions.	1	2	3	4	5
10. When I have a different opinion the majority, I raise it.	1	2	3	4	5
11. I support board decisions once they are made even if I do not agree with them.	1	2	3	4	5
12. I promote the work of the organization in the community whenever I had the chance to do so.	1	2	3	4	5
13. I stay informed about issues relevant to our mission and bring information to the attention of the board.	1	2	3	4	5
Total					

Scoring Rubric

Section	Excellent	Very Good	Good	Satisfactory	Poor	Board Rating
A	28+	20-27	15-19	12-18	7-11	
B	50+	40-49	30-49	20-29	10-19	
C	38+	30 -37	20 -29	19 - 28	11-18	
D	55+	45-54	32-44	20-31	13-19	

*** to be completed by board members individually**

Borrowed from Dalhousie University Non-Profit Leadership Program Version II