Round Rock Christian Academy
Board of Directors Meeting
February 20, 2025

Directors Present

David Fenwick
Kristi Roark (Zoom)
Kristi Haag
Allan Keith
Alexis Michael
Gregg Johnson
Felecia Clark
Clint Sonnier
Todd Whitley

Directors Absent

Others Present
Becky Blauser
Julie Grosser

The Board meeting was called to order at 5:03 pm. David Fenwick opened the Board meeting in prayer. Kristi Haag motioned that the agenda be approved, Todd Whitley seconded the motion, all were in favor, and the agenda was approved. Gregg Johnson motioned that the minutes from the last meeting be approved, Kristi Haag seconded the motion, all were in favor and the minutes were approved.

Financials

David Fenwick presented the Board Financials. Tuition should be $60K to the positive by year end. Student Fees revenue is a new account, (40700) and we estimated it low for this year. Discovery will be about $4,000 to the positive by the end of the year. Development Revenue fluctuates throughout the year, estimated to be $20,000 to the positive by the end of the year.

Under expenses, Athletics Stipends is a little higher as we are trying to get quality coaches. Athletics uniforms are higher, but this will be offset by the Booster Club at the end of the year. Student school supplies are a little higher, but it is due to PE shorts and uniforms, but these expenses will be offset by Apparel income. Merchant account fees are higher than expected, this should go down next year with the way we are receiving payments through FACTS at a reduced processing fee. The copier lease will be increasing per month. We are currently about $100,000 over in revenue and $20,000 under in Expenses.

On the balance sheet, the Fall Registration Fees, prepaid tuition and new student fees are all prepaids for the next fiscal year. Clint Sonnier motioned that the financials be approved, Allan Keith seconded, all were in favor and the financials were approved.

The updated version of the budget is attached in the Board packet. This version has the correct tuition revenue per student count. Our current enrollment is 727 for this year, with a 93% student retention rate at this point. Todd Whitley motioned for the revised budget to be passed, Gregg Johnson seconded the motion, all were in favor, and the motion to approve the budget for the 2025-26 school year passed.

Head of School Report

Our current enrollment is 727 for this school year, and we are receiving lots of requests for tours. The next two years will be the last of the smaller graduating classes, and then we will be graduating 50 plus students each year after that. The letters of intent for all current employees have gone out, and we have been working on filling positions.

The Rooted Conference is in Dallas this year, and we will be taking some teachers. Gregg Johnson, Allen Keith, and Becky Blauser went to a Board training in San Antonio recently. Some subjects discussed were to protect the mission of the school, protect the Head of School, and to have the Board help with policies, handbooks, and strategic planning. We have completed construction on the buildings and gym facility, but how should the Board look forward and plan? The Board is supposed to be the final court of appeals for parents. How do parents on the Board change their focus from being a parent to Board member? Its worth being reminded of where we are and where we need to go, to keep moving forward, so it would be good to have a motivational and Godly person come speak to the Board if possible.

A couple of things that were pointed out in the training that we need to do: Board members should annually sign the conflict of interest, confidentiality agreement, roles and responsibilities, and Statement of Beliefs. The Board needs to decide on Board training (whether to have them at each meeting, or have a long training all on the same day, etc.). The Board liked the idea of having one longer training and then having articles to read here and there. Board members were given an instrument to look at to decide if they want to use it for their annual self-evaluation.

We do have a Continuous School Improvement Plan / Strategic Plan that gets updated periodically. Becky keeps up with this document, including the goals that have been met. All immediate facility goals have been met, so we need to think through and set new goals. As a Board, we need to look at what is our vision for going forward. We need to plan a special meeting with more time for Board training and long-term vision planning.

This year, 22 colleges have already visited our campus. Career day is coming up for High School, and Middle School will have a career assembly. Some swimmers went to the State meet, and we had our first relay swim team go to State. We are starting our first Middle School girls' softball program. We have a big group of 5th and 6th grade students playing soccer. This year, we have 92 participants in track. Beginning with 7th grade, we can do cuts for athletics teams if necessary.

New Business

We won't be purchasing the one-acre plot from Central as they want $500,000. The owner of the larger acreage still has an inflated view of his property. They will be changing the flood zones, which will take a few years. The property may still be on the table, and the owners may be open to even a lease or lease to own, but we would need to protect both parties. This can be tricky if we wanted to build on it. But this goes back to what is our goal? Do we want to expand services, expand enrollment, or expand the current footprint? We don't necessarily want to go over 300 students in high school.

We are updating the electrical in the Allison house. We are having internet added to the portables in case we need to have classrooms out there.

The Board suggested we may need to have someone being mentored (like an Assistant Head of School) for the next few years. This would be part of the succession plan, and we should consider how we can build successors from within.

The next meeting will be Thursday, April 17, 2025. The Board needs to set a date and time for the June Board meeting, potentially at Allan Keith's farm. Clint Sonnier motioned that we adjourn the meeting, Felecia Clark seconded the motion, all were in favor and the meeting was adjourned at 6:12 pm.

Respectfully submitted,

Mr. David Fenwick
Round Rock Christian Academy
Secretary, Board of Directors

Board documents to load to Board website:
Conflict of interest policy
Board manual