



Round Rock Christian Academy
Board of Directors Meeting
August 21, 2025

Directors Present

David Fenwick
Kristi Roark
Kristi Haag
Allan Keith
Alexis Michael
Felecia Clark
Todd Whitley
Gregg Johnson
Clint Sonnier

Directors Absent

Others Present

Becky Blauser
Julie Grosser

The Board meeting was called to order at 5:30 pm. Allan Keith opened the meeting in prayer. Gregg Johnson motioned that the agenda be approved, Clint Sonnier seconded the motion, all were in favor and the agenda was approved. Clint Sonnier motioned that the Board minutes be approved, Gregg Johnson seconded, all were in favor and the June minutes were approved.

Financials

As a result of using the new FACTS Accounting system, all income for July has been lumped into Income. We are working to get the amounts moved to the correct line items. The Year To Date amounts are budgeted correctly, and we are in good shape tuition-wise. We have a net income of about \$1.6 million for July, and this is because a lot of people pre-pay tuition in July. We will wait to approve the financials until they are corrected.

Head Of School Report

The enrollment as of today is 761 students. We have turned some people down and have a waiting list for 3rd grade. PK and Kinder enrollment are still down, so those tuition amounts will increase if more students enroll. We were able to fill all positions before the school year started, and have hired a new HR person and two new coaches for Strength and Conditioning. PikMyKid is our new dismissal app. We are working out the glitches and PikMyKid has also had some issues with their servers. TrekAI is our new AI platform that uses the Socratic method to help students with tutoring and learning.

Parent Concern

A current parent sent a letter of concern to the Board regarding withdraw policies. She asked the Board to clarify the withdraw policy, and asked if her student can either be enrolled now, or ensure that the student is first on the wait pool list. RRCA staff in the Registrar's office determined the parent's intent to withdraw based upon the parent's emails and the student academic records that

were requested and provided for the parent to enroll her children at other schools. The Registrar's office staff took appropriate measures to withdraw the students at that time. Becky Blausen also reviewed the withdraw circumstances and told the parent that after reviewing the information, she felt like the Registrar's office took the appropriate steps to withdraw the student. When the parent changed their mind and decided to come back to RRCA, the 3rd grade spot had already been filled. The parent was reassured via emails that her student continued to be the first on the wait pool list if a position became open in 3rd grade.

We currently have 22 students in each 3rd grade class and adding a student would go over our published maximum ratios. The Board agreed that the Registrar's office had adequate information of the parent's intent to leave the school. The parent asked that the policy be reviewed and clarified if necessary. The Board agreed to write her a response, reassuring her that the student is first on the waiting list, and that we will revise our withdraw policy to make it more clear and to align with our practices.

Strategic Planning Session

Allen Keith prayed over the strategic planning session portion of the meeting. Alexis Michael was led to this verse when preparing for the session - Proverbs 16:3: "Commit to the Lord whatever you do and He will establish your plans." We are focusing on Kingdom impact, and not enrollment growth at this point. The mission and vision statements are reviewed every few years, and these statements were just reviewed with our Faculty this August. Do these statements say who we are, and communicate to our stakeholders what we are doing? The teachers said they would like to re-word them. They believe the Vision Statement (and possibly the Mission Statement) may come across as sounding superior, and maybe not as focused on Christ as it should be.

What makes our school unique as a Christ-centered institution? The 8 Core Values of RRCA were read aloud. The Board then brainstormed key ideas under the 4 SWOT categories, and the words are listed below by category.

Strengths of RRCA:

Christian teachers
Community
Facilities
Support
Personability
Focus
Purpose
Opportunities
Stability/tenure
Good foundation
Leadership
Student body
Parent involvement
Culture
Clear statements of belief and core values

Weaknesses:

Teachers aligned/Christian walk
Space / logistics
Increased staff turnover
Rapid growth
Generational differences
Vetting process of students
Compensation for resources
Sports
Academic offerings
Extracurriculars
Tuition costs

Opportunities

School chaplain
Community involvement
Serving others (encourage LEOs)
Expanding our footprint (property)
Expand academic offerings
Expand student clubs/organizations
More faculty/Board interactions
Board come to in-service/brunch
Attending events (Athletics, Graduation)
Total compensation increases
Enriching athletic programs
Diverse learning environments

Threats

Landlocked
Societal culture
Other school options (online school)
AI threats or technology-based program threats
Not recruiting/retaining quality teachers
Burnout
Losing focus of mission

The Board members were encouraged to pray over these SWOT items. The next steps are that each Board member will choose the top 3-5 in each section, individually and as a whole. Then we will develop goals to maintain and sharpen the strengths, identify weaknesses, explore opportunities, and mitigate our threats.

We will send the core values and the SWOT in an online survey for each person to identify their top choices, and add a few goals for each. SMART goals are specific, measurable, achievable,

relevant, and time-bound objectives that help individuals and organizations focus their efforts and track progress effectively. They are a framework for setting clear, practical, and attainable goals.

Land Update

Gregg Johnson discussed the opportunity to buy the adjacent 6 acres. David Fenwick has talked to the property owner and said they are also talking to another church and school. Could we put a first right of refusal offer in, in the event someone else puts in an offer? David recommended that we put in an offer with a feasibility period of 60-90 days. Alexis said we can support purchasing the land, but we did not run any scenarios on upgrading the land or facilities. David thinks offering \$2 million for the property would be reasonable. The property is currently zoned residential and would have to be rezoned. The motion was put forward that David Fenwick will put together a letter of intent with a \$2 Million offer, including a \$1500 feasibility fee, a 180 day feasibility period, and a 60 day closing after the feasibility period. Gregg Johnson made a motion to approve, Clint Sonnier seconded, all were in favor, and the motion carried.

Kristi Roark made a motion to adjourn, all were in favor, and the meeting was adjourned at 7:32 pm.

Addendum

The Board of Directors participated in an email vote on September 5, 2025 at 12:22 pm. The Board voted to give Executive Committee members David Fenwick, Alexis Michael and Gregg Johnson permission to negotiate with Mr. Sanchez and make a counteroffer for the 6.59 acres located adjacent to the RRCA property on Chisholm Trail. The vote was passed 8–1.

Respectfully submitted,

Mr. David Fenwick
Round Rock Christian Academy
Secretary, Board of Directors